

ADMINISTRATIVE POLICY

1 Mission Statement

1.1 "Full Inclusion"

2 Service Philosophy

2.1 OPTIONS believes that every person served in its programs should be respected and treated with dignity at all times. OPTIONS seeks to develop a partnership with each person to assist in the maximization of abilities and achievement of individual goals. The safety and well-being of OPTIONS supported persons and employees are priorities at all times. OPTIONS pledges to provide services of the highest possible quality in comfortable and secure environments.

OPTIONS embraces the personal choices of supported persons and seeks to accommodate these choices whenever possible. All decisions regarding each person's care are guided by the individual needs and desires of each person. OPTIONS promotes community involvement for its each person by teaching skills of self-reliance. All OPTIONS services and activities are designed to produce outcomes that ensure every supported person gains the ability to live, work, and to lead a fulfilling life of dignity such as that accorded every citizen of the United States of America.

3 Parent/Guardian Relationship Concept

3.1 It is the philosophy of OPTIONS to involve the following persons and/or organizations in every aspect of services provided to OPTIONS' supported persons, Parents(s), legal guardian(s), conservator(s), significant others(s), agency representative(s), and all others with a vested interest in supported person progress. Involvement is defined as encouraging growth, providing guidance, and sharing information.

POLICY DATE: February 1996
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