

## PROGRAM POLICY - ICF/ID-H

Bed Hold

Policy No. 300.1.2

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- 1 Each of OPTIONS ICF/ID-H facilities will adhere to the following bed hold procedures:
  - 1.1 Allow each person served the option of having his/her bed held for up to seven days following the person's transfer to an acute care hospital.
  - 1.2 Inform the person served or his/her representative of the supported person's right to exercise the bed hold.
  - 1.3 The ICF/ID-H is not required to hold a bed if the person's physician notifies the site that the supported person is expected to stay in the acute care hospital for longer than seven days.
  - 1.4 The ICF/ID-H may not bill Medi-Cal for any days following the date the attending physician provides notification that the bed is not to be held.
- 2 The person served or his/her representative may designate at the time of admission to the ICF/ID-H or upon admission to an acute care hospital the person's desire for a bed hold to be maintained (unless otherwise notified by the supported person's attending physician).
- 3 The facility will notify the person served or his/her representative upon admission to the ICF/ID-H of the person's option to have his/her bed held for seven days in the event the supported person is transferred to an acute care hospital.
- 4 Responsibilities of the Attending Physician
  - 4.1 The attending physician will notify the ICF/ID-H of the person's expected length of stay at the acute care hospital.
  - 4.2 If the physician anticipates an acute care hospital stay of seven days or less, the bed hold procedure may be utilized. If the physician indicates an acute care hospital stay of more than seven days, the bed hold will not be utilized, except in cases where a different agreement is made at the time of transfer to an acute care hospital. OPTIONS may opt to, but is not required to, hold the bed without payment. (Note: Medi-Cal will reimburse the ICF/ID-H for no more than seven days of bed hold.)

POLICY DATE: February 1996

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