

ADMINISTRATIVE POLICY

- 1 It is the intent of OPTIONS to ensure that there will be no disruption of services. If, due to natural disaster, labor problems, or any other natural or unnatural occurrence, there is a disruption of services normally offered, OPTIONS will make alternate arrangements to provide such services to minimize any effect on persons served. OPTIONS will maintain a Continuation of Operation Plan (COOP Plan). This plan will detail what actions are to take place in the event of a major disaster.

Policy Date: February 1996
REVISED: February 2004
REVISED: August 2007
REVISED: May 2012
REVISED: April 2014
REVIEWED: September 2015
REVIEWED: September 2016
REVIEWED: October 2017
REVIEWED: October 2018
REVIEWED: November 2019
REVIEWED: November 2020
REVIEWED: January 2022
REVISED: February 2023